

COCKING PARISH COUNCIL
MINUTES OF VIRTUAL MEETING
1 FEBRUARY 2021, 6.30PM

PRESENT: Cllrs Miss F Russell (Chair), D Imlach, Mrs J Jackson, R Marks and D Summerfield.

IN ATTENDANCE: G Burt, Clerk to the Council
Dis Cllr G Macara (Until Minute 5)
Jane Elliott-Renney (Until Minute 6)

The Chairman confirmed the meeting was being broadcast via *Facebook Live*.

1. Apologies

None

2. Declarations of Interest

Members and officers were invited to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on the agenda and were reminded to make any declarations at any stage during the meeting if it then became apparent that this may be required when a particular item or issue was to be considered.

Cllr D Summerfield declared an interest as a Member of the Village Hall Management Committee.

3. Questions from Visitors

There had been no requests to join the meeting to ask a question, and no questions had been submitted to be read out.

4. To receive reports from County & District Cllrs.

Dis Cllr Gordon Gordon Macara had sent a written report in advance, circulated to all Councillors and joined the meeting. He highlighted that Hyde Martlett might be looking to develop unused land for new housing.

Cty Cllr David Bradford had also sent a written report in advance, circulated to all Councillors

5. To consider any applications for cooption, previously circulated.

Jane Elliott-Renney had applied to be considered for cooption to the Council. She joined the meeting and spoke in support of her application and answered questions. On the proposal of Cllr Marks, seconded by Cllr Summerfield **RESOLVED** that Jane

Elliott-Renney be coopted to the Council accordingly. (She would complete forms after the meeting in readiness to join the March meeting.)

6. Minutes

The minutes of the meeting of the 4 January 2021, previously circulated were agreed as a correct record and would be signed by the Chairman in due course.

7. Matters Arising from the Minutes

The Clerk had circulated an update on our bid to extend the Bell Lane TRO. Members deduced from the ambiguous reply that it wouldn't happen very soon but it remained on a *to do* list at WSCC.

8. Planning

Comments on planning applications were **RESOLVED** as set out below.

Ref. No	Address	Details	Comment
SDNP/20/057 64/LIS	Moonlight Cottage Guest House /Cafe Cocking Midhurst West Sussex GU29 0HN	Replacement of existing window and insertion of new window to building adjacent to Moonlight Cottage.	NO OBJECTION

9. Highways

a. Footpaths and Footways

It was hoped that the footway to the Heyshott turn would be cleared this year.

b. Cycleways

Nothing to report.

10. Parish Matters

a. Playground

The Clerk had supplied to Cllr Imlach details of a possible contractor to assist with the bench repairs.

b. Village Hall

Nothing to report.

c. Broadband

Nothing to report.

d. Defibrillator

The Clerk was looking at an alternative supplier

e. Other Parish Matters

None

11. Finance

- a. Payments since last meeting were **RESOLVED** and any receipts NOTED – Appendix **A**.
- b. Bank Reconciliation to 30 December 2020 was NOTED – Appendix **B** and the corresponding bank statement was subsequently initialled by Cllr Miss Russell.

12. Corporate Risk Assessment

Members reviewed the Council's Corporate Risk Assessment and **RESOLVED** accordingly.

13. Asset Register

Members reviewed the Council's overall Risk Assessment and **RESOLVED** accordingly.

14. Cllr Training

The Clerk reported that he regularly sent details of training opportunities to Cllrs and was awaiting confirmation of what dates newer Cllrs could attend.

15. Any Other Matters for Information

The Chairman reported that new tenants of the Post Office had been secured; Evie and Travis would now undertake training.

16. Date of Next Meeting

Monday 1 March 2021 6.30pm

The meeting closed at 7pm

Chairman:

Date:

APPENDIX A

INCOME & EXPENDITURE SINCE LAST MEETING TO 31 JANUARY 2021						
DATE	PAYEE	CHEQUE NO	DESCRIPTION	GROSS	VAT	NET
31/01/2021	Sussex Land Works	898	Maint to Village Hall roof	£150.00	£25.00	£125.00
31/01/2021	G Burt	899	Clerk salary - Jan	£219.95		£219.95
31/01/2021	HMRC	900	Clerk Tax - Jan	£55.00		£55.00
				£424.95	£25.00	£399.95

APPENDIX B

BANK RECONCILIATION AS @ 30 DECEMBER 2020		
CASHBOOK		
Balance brought forward as at 01/04/2020		£10,990.44
Add Total Receipts		13,667.00
Less Total Payments		(11,239.19)
TOTAL		£13,418.25
BANK		
Lloyds Treasurers A/C (30/12/2020)		16,729.37
Less unrepresented cheques		
853	£450.00	
883	£2,717.12	
890	£144.00	
	£3,311.12	-3,311.12
Plus unrepresented deposits		
		0
TOTAL		13,418.25

TALLY